



COMPANY INFORMATION FORM | UNITED STATES

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Companies that enroll with LifeWave are required to submit this form and email it to Customer Service (customerservice@lifewave.com) within twenty-one (21) days from enrollment (See P&P § 3.5).

I. Brand Partner Information:

Name of Company: _____ Brand Partner ID Number: _____

Name of Principal: _____

Please attach official documents showing the name of the company, registered address, business registration number, and company principals (members, managers, officers, directors, partners, etc.). This information is normally found in the following official documents:

- Certificate of Good Standing / Certificate of Existence
- IRS Notice of EIN letter
- Evidence of who the principals are. This can be a screenshot from the State's corporation website, a Certificate of Incorporation, the Articles of Incorporation, or similar documents.

II. Identify which type of legal entity you are:

☐ *Limited Liability Company* ☐ *Corporation* ☐ *Partnership* ☐ *Other (specify):* _____

We require the full name, residential address, and signature of each person in the company who has a beneficial interest, per Policies and Procedures, section 3.5.1.

- For LLCs, this includes Members and Managers (if any).
- For corporations, this includes shareholders, officers, and directors.
- For partnerships, this includes general and limited partners.
- For others, this includes all who have an ownership interest and all who have the right to make decisions for the entity.

Name	Address	Title	Signature
(primary person)			

(add another sheet, if necessary)

III. Policies and Procedures – Extracts

A. Corporations, Partnerships, and Trusts

3.5.2 Trusts: Trust Applications must include a signed letter identifying the manager or trustee of the trust.

3.5.3 Sole Proprietors & Other Entities: Sole proprietors and registered DBAs (Doing Business As) that have distinct Tax Identification Numbers may be required to submit a signed statement or copy of ownership or other appropriate documentation and tax identification information from relevant tax authorities. Any associated principals or Brand Partners must disclose their name, address, and tax/government ID number. Each principal and/or Brand Partner may not hold an interest in another LifeWave Brand Partner position.

3.5.4 Business Entity Registration Form: All Legal entities that apply to be a Brand Partner must submit to the Member Success Department a “Company Information Form” (the form is in the back office). If the form is not submitted within twenty-one (21) days of its date of enrollment, LifeWave is authorized to and shall withhold any and all compensation to which the Brand Partner is due from LifeWave until a properly completed “Business Entity Registration Form” is submitted to it. Each Brand Partner must immediately notify LifeWave of all changes to the type of business entity they utilize in operating their businesses.

3.5.5 Beneficial Interest in Another LifeWave Account: No principal shall hold a Beneficial Interest in another LifeWave Account. See section 3.4.

3.8 Change in Form of a Legal Entity: A Brand Partner that is a legal entity and desires to change to another type of legal entity may do so if the Beneficial Interests in the legal entity do not change. All Beneficial Interest holders of the former legal entity must confirm with a notarized, or other form of authenticated signature, that they agree to the change. Also, an amended Brand Partner Agreement must be submitted by the new legal entity with a notarized resolution of the new legal entity that it assumes the Agreement and all existing liabilities it may have with LifeWave. A processing fee will be charged (see Appendix A.8). Members of the former entity are jointly and severally liable for any indebtedness or other obligations to LifeWave.

3.9.3.3 Transferring Legal Entity: If transferring to a legal entity, a certificate of good standing from the state of the organization and a copy of its charter documents showing all the interest holders and management.

B. Other Policy Considerations

3.6.1 Adding a New Brand Partner Who is Not a Spouse: When adding a person who is not a spouse or co-habitant to an existing LifeWave Account, the Brand Partner must complete and submit the “Request to Transfer / Add Co-Applicant Form” to Compliance (the form is in the back office). LifeWave will verify the information before adding another party to the Account.

3.6.1.1 Request Denial: The request will not be granted if the co-applicant has a Beneficial Interest in another Brand Partnership or is subject to the waiting requirement in section 3.14.

3.6.1.2 Non-circumvention: To prevent the circumvention of 3.6.1 and 5.5, the original applicant must remain a party to the original Agreement once a co-applicant is added; however, if the original Brand Partner wants to terminate their relationship with LifeWave, the Co-Brand Partner must submit a “Request to Transfer / Add Co-Applicant Form” (found in the back office) and comply with Section 3.14. If this is not followed, then LifeWave may terminate the Agreement upon withdrawal of the original Brand Partner.

3.6.1.3 Add New Principal: If a Business Entity wishes to add a new principal, it must adhere to the transfer requirements of Section 3.11.